

CESA 7 New Holstein School District

Notification & Reporting of Physical Restraint and/or Seclusion

Pupil's Name	Parents' Name
Date Parents were notified of the incident (And when the written report will be available)	(Parents need to be notified no later than one business day after the incident occurred)
Date written report will be available for parents	(Must be available for review by the pupil's parents within 3 business days of the incident)
How were parents notified?	

Incident Written Report

Check item(s) that apply	Date	Time	Duration
Physical Restraint			
Seclusion			
Description of the incident (use additional pages as needed)			
Description of the actions of the pupil			
1. Before the incident			
2. During the incident			
3. After the incident			
Names of the covered individuals present during the incident:	Titles of the covered individuals present during the incident:		