

**MINUTES OF A REGULAR BOARD OF EDUCATION
SCHOOL DISTRICT OF NEW HOLSTEIN
NEW HOLSTEIN, WISCONSIN**

July 18, 2011

The meeting was called to order by President, Kathy Fett. Other School Board members present were Oscar Beilke, Barb Roepke, Brenda Lefebber and Don Turba. Late: Larry Petrie. Absent: Jeff Hebl. School Administrators present were Bill Van Meer, Rick Amundson, and Kathy Kops. Others present were Sue Klapperich and Mark Sherry.

Fett verified that a notice of the meeting was legally publicized on July 13, 2011. This was followed by the Pledge of Allegiance.

No one spoke during the Hearing of Individuals.

Motion by Beilke, seconded by Lefebber to approve action items and report items on the consent agenda as stated. (Carried 5-0.)

Action items and report items approved on consent agenda include:

- Agenda for July 18, 2011 Board of Education meeting as submitted for publication
- Minutes: Board of Education meeting of June 20, 2011.
- Approve raising Teacher Health Insurance Percentage Payment to 12% effective 2011-2012 school year
- Issuance of Parental Transportation Contracts for 2011-2012 school year
- Fitness Center Advisory Board
- July 2011 finance committee minutes and June financial statement, payroll and invoices for payment.

Total Revenues for June 2011	\$ 5,523,443.28
Expenditures for June 2011	\$ 4,033,606.69
YTD Balance (All Funds) June 2011	\$ 3,828,542.93

- Resignations of Jen Konen (2nd Grade Teacher), Amy Letcher (German Teacher) and Trisha Sabel (Business Education Teacher)
- Hiring/Contracts: Tiffany Oeftger (Elementary Guidance), James Conklin (Part-time High School Math Teacher) Alyssa Coopman (6th Grade Teacher), Jason Hoerth (Physical Education Teacher) and Dino Mujakovic (German Teacher)
- Minor Changes to School Board Policies 251 Exhibit District Organizational Chart and 531.4 School Psychologist
- Second Readings to School Board Policies 231 District Administrator (Job Description), 253.2 Development and/or Approval of Handbooks, 321 School Calendar, 411 Exhibit Complaint Form, 511 Equal Opportunity Employment, Section 504, Title IX, Title VI, and title II of the ADA, 511 Exhibit Complaint Form, 511.1 Reasonable Accommodations, 522.7 Staff Use of Electronic Mail, 526 Personnel Records, 527 Grievance Procedure, 531 Certified Staff Positions, 531.1 Teacher Job Description, 531.2 Guidance Counselor Job Description, 531.3 Instructional Media Specialist Job Description, 531.5 Speech Language Pathologist Job Description, 531.7 Reading Specialist Job Description, 532 Written Contract, 532.1 Collective Bargaining with Certified Staff, 532.2 Professional Staff Salaries/Fringe Benefits, 532.3 Professional Staff Leaves And Absences, 533 Recruitment and Employment, 535 Conditions Related To

Employment, 535.1 Time Schedule, 535.2 Co-Curricular Assignments, 536.1 Resignations, 536.2 Layoffs, Dismissals, Suspensions, 536.4 Renewal Of Teacher Contracts, 537 Staff Attendance at Professional Conferences, Conventions, Clinics, Seminars, Workshops, or W.I.A.A. Athletic Tournaments, 537.2 Orientation and Mentoring, 538 Supervision and Evaluation, 541.42 Day Custodian Job Description, 541.43 Evening Custodian Job Description, 541.52 Elementary School Head Cook Job Description, 541.53 Food Preparation and Server Job Description, 541.54 Food Services Program Assistant Job Description, 662.3 Fund Balance, 671 Salary and Payroll Management, 671.1 Payday Schedules

- Administrative Reports of Amundson, Kops and Steiner
- Buildings and Grounds Committee Report of June 27, 2011

The Board also reviewed the following Administrative Rule: 511AR Employment Discrimination and Harassment Complaint Procedures.

Beilke also reported on recent developments with the New Holstein Economic Development Corporation.

Motion by Turba, seconded by Roepke to adjourn to closed session in accordance with SS 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of employee. Roll call vote taken. (Carried 5-0.)

Motion by Beilke, seconded by Petrie to return to open session. (Carried 6-0.)

No official action was taken during closed session.

Motion by Petrie, seconded by Turba to adjourn. (Carried 6-0.)

Barb Roepke, Clerk

Sue Klapperich, Acting Secretary