

Procedures for Ms. Allcox's Earth Science

Rules

1. Respect your classmates, the teachers, yourself, and the classroom.
2. No food or drink is allowed in the room.
3. Be to class on time.
4. Safety is a first priority, especially during labs.

Materials

Be sure to have all materials for class each day. If you forget something and are late for class, it will be a tardy.

Materials include:

- Textbook (Glencoe Earth Science)
- Notebook
- Pen or pencil
- Folder or Binder

Progressive Quiz

- You will be given a daily quiz that will cover material previously discussed in class. The quiz is worth five points each day it is given. Five points will be taken off the total at the end of the week. For example, in a week with five days of classes, 25 points are possible. The weekly total will be worth 20 points ($25 - 5 = 20$ points). You could potentially get extra credit with a score of 25/20.
- There is no make up for missed quizzes. This includes excused absences. Points can be made up through extra points from other week's quizzes.
- If you are absent, it is your responsibility to prepare for class. You will be required to take the daily quiz when you return. Prior to class, you should ask for material or ask classmates about material covered during your absence.

Procedure

- Enter the classroom in a respectful manner.
- Progressive quiz papers will be in the file, by the door, for your class hour. Get your paper before class and be ready for the days quiz. The quiz will be immediately after the bell, if you do not have your paper and are not ready, you will be considered tardy.
- Homework will be handed in at the beginning of the hour.
- If you are absent, it is your responsibility to find out what material was missed, including notes and homework assignments. You will have two days to complete the assignment after you return. If the assignment is not handed in after two days, it is considered late.

Homework

- Homework is meant to help you learn and practice the material you learned in class. I expect you to do your own homework. You will be allowed to do group work occasionally, but copying is not acceptable.
- Homework should be handed in when it is due (the beginning of the hour). If you come to class unprepared (do not have your assignment with you or it is not completed), it will be considered late. Late assignments will be graded based on the lowest grade of those who did hand them in on time. For example, if the assignment is worth 30 points, and the lowest grade of the people who handed it in on time is 20, then with a perfect paper, you will receive a 20. If you have 5 wrong, then your score will be a 15/30. ($20 - 5 = 15$)
- Late work will be accepted up until the test on that unit. Beyond the test, late work for that unit will not be accepted.

Tests

- The tests will be worth 100 points or as close to it as possible. The questions will be weighted so the total is 100 points. (75 questions worth 1.3 points each = 97.5 points).

Grading

Grades will be based on homework, tests, and lab reports. Grades are calculated through the total points received during the quarter or semester.

100-93	A	92-90	A-		
89-88	B+	87-83	B	82-80	B-
79-78	C+	77-73	C	72-70	C-
69-68	D+	67-63	D	62-60	D-
59-0	F				